

**NOTE:** Once you have been enrolled, the system will automatically send you a confirmation email to the address provided on the enrollment form. **Then** you can login at: [www.SBTennis.us](http://www.SBTennis.us)

## **INSTRUCTIONS FOR WEB SIGN UP**

- **Click ‘Member Login’** on the Home Page and complete the Login process by entering your **User Name** and temporary password of: **hello** (lower case). Change your password at the site. Once password has been changed you may elect to check the **‘Remember me’** box on the **next login**. Your Browser settings can affect the operation of the ‘Remember me’ function.
- **Click** the **“SIGN UP – STC ORGANIZED PLAY”** item in the menu.
- From the dropdown box at top of the Sign Up page, **Select** and **Click** the appropriate session.
- To Sign Up for the appropriate session, **Click** the **“SIGN UP”** button; your name will appear on the screen.

**NOTE:** If another name appears, **Click** the **“SIGN UP”** button again. The other party was signing up at the same time and got in ahead of you. If you see your name on the screen in **RED**, then that indicates you have already signed up and serves to locate your name on the sign up list.

- If already signed up and you want to scratch, **Click** the **“SCRATCH”** button. Your name will fade to indicate you have scratched.
- To Pre-Pair use the dropdown box under the label **“SELECT A LINKEE”**; **Select** and **Click** the position number of the person you wish to link with.
- To remove the Pre-Pair link, **Click** the **“DELINK”** button.

## **CURRENT CONSIDERATIONS**

If a **SIDEBAR** is on your screen (example: Yahoo Favorites), You may close it for maximum screen area. Use full screen.

The **Minumum** required **SCREEN RESOLUTION** is 1024 X 768. You can change the resolution via the Windows Control Panel.

The voluntary temporary poll at **POLL PLACE** requires active scripting, and if it is not turned on in your browser, you will get a message when taking the poll. This external poll will eventually be replaced.

If you use a **DIAL UP CONNECTION**, It is recommended you proceed without waiting for the pictures to render or you may wish to turn off loading images in your browser to speed up the screen downloads.